



MATES PTSO Meeting Agenda

December 12, 2023 7:00 pm at MATES & Zoom

Vice President: Lesley Reid matesptsovp22@gmail.com

Secretary: Michele Guerriero matesptsossecretary.2024@gmail.com

Treasurer: Patricia Wnek matestreasurer@gmail.com

MATES PTSO Website - www.MATESPTSQ.net

1. Welcome, Call to Order
2. Approval for November Minutes - vote to accept
3. Treasurer's Report - vote to accept
4. Fundraising Activities
 - **Gift Auction** - location, date, volunteers. Pat Tunney
 - **50/50 Holiday Raffle** - Patricia Wnek, prize is \$2,895 as of Monday & could end higher.
 - **Holiday Sale** - November/December Michele Guerriero, dry bags and ornaments.
 - **February 15 Roller Skating Outing** - Laurie Nadler/Lesley Reid, Feb. 15th 6:30pm-8:30pm.
 - **PuraVida Bracelets** - A BIG THANK YOU to Lauren McNaboe, available upon request and at our online shop.
 - **Dining Nights Out** - Anyone have any suggestions.
 - **Thanksgiving Pies** - Patricia Wnek, raised \$650. Thank you volunteer helpers who prepared the pie orders for distribution – Robin Gialanella and Cathy McNaboe we appreciate all your help.
 - **Upcoming Fundraisers** - Looking ahead to second half of year: Gift Auction in April; Spring Spiritwear in March/April for May arrival; Spring Super 50/50 Drawing in March/April to draw at May 7, 2024 mtg; Mother's Day Crumb Cakes; Senior Signs in May/June - Ida Jones.
- More: Please contribute your ideas for other fundraisers**
5. Hospitality Chair - Laurie Nadler
6. Scholarship Chair - Tara Church
7. New Business - Check request for raffle ticket printing reimbursement \$110.94; approval for auction expenses towards gift purchases up to amount to be determined.
8. Open Floor
9. Holiday 50/50 Raffle Drawing
10. Motion to Adjourn

Our **NEXT MEETING** is **Tuesday January 9th at 7:00 pm at MATES & Zoom**

195 Cedar Bridge Road, Manahawkin NJ 08050

ZOOM INFO for PTSO Meetings

<https://us05web.zoom.us/j/83221460970?pwd=203SF7EQ00Hc6Yk8RksCQUuIPnQYbZ.1>

Meeting ID: 832 2146 0970 Passcode: A2ZcLH

2023-2024 PTSO MEETING SCHEDULE (in-person at MATES & Zoom)

Thu 9/21/23 after Back to School Night ~7:45 pm	Tue 1/9/24 7:00 pm
Tue 11/14/23 7:00 pm	Tue 3/12/24 7:00 pm
Added Mtg. *Tue 12/12/23 7:00 pm with 50/50 drawing*	Tue 4/9/24 7:00 pm
	Tue 5/7/24 7:00 pm (*on 1st Tue this month)

MATES PTSO Meeting

NOVEMBER 14, 2023 / 7:00 PM /IN-PERSON at MATES

Attendees

Lesley Reid, Patricia Wnek, Michele Guerriero, Laurie Nadler, Aimee Sprague, Jane Jacinto, Ross Jacinto, Pat Tunney. 9 attendees joined on Zoom.

1. **Meeting Called to Order** by Lesley Reid at 7:00 pm. Patricia Wnek 2nd the motion.

2. **Approval of September Minutes.** All Approved.

3. **Treasurer's Report-** Patricia Wnek. Total in account: \$12,858.01. Patricia said the Pie Sale went very well. Getting ready to submit payment for pies.

All approved upcoming invoices for November & December listed in the Treasurer's Report.

- Show of hands to approve the Treasurer's report and reported list of expenditures . All approved.

4. **Fundraising Activities.**

- **ACT/SAT Prep** - Ida Jones. A few people have signed up.
- **Dining Nights Out** - Patricia Wnek. Wednesday, December 6th at Surf Taco. All locations. September Dining night raised \$200.
- **Pie Sales** - Patricia Wnek. Distribution is Monday, November 20th. Need volunteers for early morning AM and PM. Can use Sign up Genius.
- **50/50 Raffle** - Patricia Wnek. Tickets will be mailed home this week. Drawing is December 12th, PTSO meeting 7pm.
- **Holiday Sale** - Lesley Reid. Holiday Sale will run November/December. Ornaments and drybags will be available on the PTSO website.
- **Roller Skating Outing** - Laurie Nadler/Lesley Reid. February 15th. 6:30-8:30pm. Rolling into the Decades. Prizes for costumes. Price includes admission, skate rental, unlimited pizza & drinks. Will either be \$20 or \$25. Spectator cost: \$10.
- **Pura Vida Bracelets** - Cathy McNaboe. Bracelets are available upon request.
- **Fall Spiritwear** - Lesley Reid. March/April for May arrival.
- **Spring Spiritwear** - Lesley Reid. Fall Spiritwear was very successful. \$1233 profit.

- **Super 50/50 Raffle** - Lesley Reid. Tickets will be mailed home this March/April. Drawing is May 7th 2024 PTSO meeting.
- **Mother's Day Crumb Cakes** - Lesley Reid. More info to come.
- **Senior Signs** - Ida Jones. May/April. More info to come.

5. **Hospitality Chair.** Laurie Nadler. Need to start planning a Staff Luncheon for the holidays. Will need volunteers. Can sign up on Sign up Genius.

6. **Scholarship Chair.** Tara Church. (on Zoom). Had a good amount of people reach out to help read Scholarship essays in the Spring.

7. **Other Opportunities.** Still looking for a Gift Auction Chair. Open to ideas for family outings and Parent's night out.

8. **New Business.** Jane & Ross Jacinto Horizon Foundation for NJ Dollars for Volunteers Program. \$500 grant available from Horizon for volunteer hours for a 501C (MATES PTSO). Michele will post link to website.

Website: Michele Guerriero - looking to add a store to the website. Paypal for payment.

9. **Open Floor.** Talked about some ideas for a Spring auction - tailgate, food trucks, live entertainment. People willing to help - need a chairperson. Biggest fundraiser in the past.

10. **MOTION TO ADJOURN** - Patricia Wnek. Laurie Nadler 2nd the motion. 7:28pm

Notes

Action Items

1. Committee chairs needed. Auction Chair
2. President position open.

Next Meeting

Tuesday, December 12th at 7:00pm at MATES. Also available on Zoom. 50/50 Drawing.

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MATES PTSO TREASURER'S REPORT - through Dec. 10, 2023

Income Statement

Nov. 13-Dec. 10, 2023 and YTD July 1, 2023-Dec. 10, 2023

	Mo. Period Total	Year-to-Date Total
Income		
Fundraiser Income		
Dining Nights Out		200.00
Lanyards Income		39.00
Ornaments		133.00
Pies Income		2,310.93
Pura Vida Bracelets		112.00
Raffle-Holiday 50/50 Income	4,400.00	4,400.00
SAT/ACT Testing	290.00	400.00
SpiritWear	1,233.00	1,483.14
Total Fundraiser Income	<u>\$ 5,923.00</u>	9,618.07
Interest Income	0.54	2.76
Membership Income	200.00	1,715.07
Other Donations	7.44	133.32
Total Income	<u>\$ 6,130.98</u>	<u>\$ 11,469.22</u>
Gross Profit	<u>\$ 6,130.98</u>	<u>\$ 11,469.22</u>
Expenses		
Advertising/Promotional/Web	397.60	397.60
Fundraiser Expenses		
Dry Bags Expense	354.82	651.82
Pies	863.46	1,726.92
Total Fundraiser Expenses	<u>\$ 1,218.28</u>	<u>\$ 2,708.29</u>
Miscellaneous	10.95	10.95
Research Program Funds	2,000.00	5,000.00
Service Charges		
PayPal Fees	11.49	68.06
Total Service Charges	\$ 11.49	\$ 68.06
Staff Appreciation	2,295.58	2295.58
Taxes & Licenses	30.50	30.50
Total Expenses	<u>\$ 5,964.40</u>	<u>\$ 10,830.98</u>
Net Operating Income	<u>\$ 166.58</u>	<u>\$ 638.24</u>
Net Income	<u>\$ 166.58</u>	<u>\$ 638.24</u>

Bank Balance

Beginning bank balance - Nov. 13, 2023	\$12,858.01
Ending bank account balances	
TD Checking 3525 - Games	\$ 7,859.77
TD Checking 3640 - Operating	<u>\$ 5,164.82</u>
Ending bank balance - Dec. 10, 2023	<u>\$13,024.59</u>

Upcoming Expense

50/50 prize payout on Dec.12, 2023 est.	\$ 2,200.00
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Great Holiday Gift Ideas!

VISIT OUR NEW
ONLINE STORE

www.matesptso.net/shop



Great Stocking Stuffer!



\$8.00 EACH
MATESPTSO.NET/SHOP





Marine Academy of Technology And Environmental Science
Parent Teacher Student Organization
Ocean County Vocational Technical School District
195 Cedar Bridge Road, Manahawkin, NJ 08050
Main Office 609-978-8439; Fax 609-978-8540
Fed ID# 54-2079657

Dear Business Donor,

Thank you for your generosity and agreeing to work with the Marine Academy of Technology and Environmental Science Parent Teacher Student Organization (MATES PTSO) on a fundraising event for supporting the students and MATES school.

MATES is an esteemed full-time public high school open to Ocean County students in grades 9-12 with a rigorous curriculum focused on advanced science/math and environmental studies. MATES empowers its students with skills important for post-secondary study and employment in a global community, and encourages its students to be active in volunteering and serving the local community as well. In 2023, Niche named MATES *#4 of BEST PUBLIC HIGH SCHOOLS IN NEW JERSEY* and *#20 of BEST PUBLIC HIGH SCHOOL TEACHERS IN AMERICA*. MATES was ranked *#26 out of the top 100 PUBLIC HIGH SCHOOLS IN THE NATION* by Newsweek Magazine for 2021.

Your donation through this event will help our students achieve their goals of improving our environment and community, and allow them to further their educational endeavors.

Please fill out the details for the event: (Highlighted info will NOT be on flier)

Contact Name:	Phone Number:
Email:	
Business Name:	Website:
Dining Out Date(s):	Time for Event:
Percentage of Sale Donated:	(Or Flat Donation:)
Does a flier need to be shown to the cashier?	Yes No
If "Yes," will you accept a smartphone image?	Yes No

Any other details you would like to add or consider:

MATES PTSO will create a flier for the event with the event information and distribute it to the MATES staff, students and families through our electronic distribution and social media. We will provide you with an electronic copy of the flier so that you can also post on your social media. Upon completion of the event, you can mail your donation to the school at the address above, or contact us to pick up the donation.

If you have any questions or concerns, please do not hesitate to contact us. Again, we appreciate your generosity and consideration. Thank you!

Sincerely,
MATES PTSO

Vice President: Lesley Reid matesptsovp22@gmail.com
Secretary: Michele Guerriero matesptso.secretary2024@gmail.com
Treasurer: Patricia Wnek matestreasurer@gmail.com



MATES Parents Teachers Students Organization (PTSO) Membership Form 2023 - 2024

Make a difference in your child's education. Join MATES PTSO today!

General membership is open to all MATES students, parents/guardians, staff, alumni, and MATES community members. PTSO membership benefits include:

- Full voting rights – one vote per member
- Ability to make motions, hold office, and participate in committees
- Updates regarding upcoming MATES and PTSO events
- The PTSO sponsors numerous scholarships for Seniors. Your donation and participation ensure a growing number of scholarship awards for our deserving students.

Annual membership dues: \$0

Suggested yearly family donation: \$20

Four-year suggested family donation: \$80

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Tue 11/14/23 7:00 pm at MATES & Zoom	Tue 4/9/24 7:00 pm at MATES & Zoom
ADDED Tue 12/12/23 7:00 pm at MATES & Zoom with 50/50 raffle drawing	Tue 5/7/24 7:00 pm In-person at MATES & Zoom (*on 1st Tue this month)
Tue 1/9/24 7:00 pm at MATES & Zoom	



(Online version of membership form with PayPal option at <https://tinyurl.com/matesptsomember> - Scan QR code)

PTSO MEMBERSHIP APPLICATION

Your time and talent are appreciated as a member of the PTSO. Please consider volunteering your skills and time if you are able. ☐ Yes, I'm interested in volunteering

Adult Name(s): _____

Adult 1 Email: _____ Adult 1 Cell: _____

Adult 2 Email: _____ Adult 2 Cell: _____

Student Name(s): _____ Class of ☐ 2024 ☐ 2025 ☐ 2026 ☐ 2027

Address: _____ City: _____ Zip: _____

Membership Type: ☐ Parent/guardian ☐ Staff ☐ Student ☐ Alumni ☐ MATES community member

Years Membership: ☐ 1 year ☐ 4 years

Membership donation for ____ # of people = _____

Additional donation (Thank You!) = _____

PAYMENT

☐ Check payable to "MATES PTSO" and send form and payment in with your student to turn in to the front office, or mail directly to MATES PTSO - 195 Cedar Bridge Road, Manahawkin, NJ 08050

☐ Online donation via PayPal at <https://bit.ly/matesfundraisers> (Marine Academy of Technology and Environmental Science/Parent Teacher Student Organization MATES PTSO)

*****For office use only*****

Date _____ Check # _____ Cash _____ PayPal _____ PTSO Initials _____