



MATES PT SO Agenda

November 14, 2023 7:00 pm at MATES & Zoom

Vice President: Lesley Reid matesptsovp22@gmail.com

Secretary: Michele Guerriero matesptsosecretary.2024@gmail.com

Treasurer: Patricia Wnek matestreasurer@gmail.com

MATES PT SO Website - www.MATESPTSO.net

1. Welcome, Call to Order
2. Approval for September Minutes - vote to accept
3. Treasurer's Report - vote to accept & payments to approve
4. Fundraising Activities
 - **ACT/SAT Prep** - Ida Jones, SAT practice test begins this Saturday Nov. 18 and ACT Dec. 2 for virtual test taking anytime within 4 next months:
https://docs.google.com/forms/d/e/1FAIpQLSezLIG4Y4lixUIIVNQnJMiEEhSwv24SE1cC0DkT_cTAsG6Mvg/viewform
 - **Dining Nights Out** - Save the date for Monday Dec. 6-next fundraiser with Surf Taco. Thanks to all for participating in Sept Dining Night that raised \$200.
 - **Thanksgiving Pies** - Patricia Wnek, distributing Mon. Nov. 20, volunteers welcome! Use Sign Up Genius link for early morning AM & PM volunteer spots:
<https://www.signupgenius.com/go/10C0844A9A72EA2F9C43-46115912-help>
 - **50/50 Holiday Raffle** - Patricia Wnek, tickets will be mailed home this week, drawing will be at Tue Dec. 12th added PT SO meeting, 7:00 pm in person & Zoom.
 - **Holiday Sale** - November/December Lesley Reid, dry bags and ornaments.
 - **February 15 Roller Skating Outing** - Laurie Nadler/Lesley Reid, Feb. 15th 7-9pm.
 - **PuraVida Bracelets** - Cathy McNaboe, are available upon request.
 - **Fall Spiritwear** - Lesley Reid, raised \$1233.00.
 - Looking ahead to second half of year: Spring Spiritwear in March/April for May arrival - Lesley Reid; Super 50/50 Drawing in March/April to draw at May 7, 2024 mtg.; Mother's Day Crumb Cakes - Lesley Reid; Senior Signs in May/June - Ida Jones
 - More: Please contribute your ideas for other fundraisers
5. Hospitality Chair - Laurie Nadler
6. Scholarship Chair - Tara Church
7. Other opportunities: Family Outings and Parents Nights Out; Annual fund campaign; Gift auction
8. New Business
9. Open Floor
10. Motion to Adjourn

Our **NEXT MEETING** is **Tuesday December 12th at 7:00 pm at MATES & Zoom**

195 Cedar Bridge Road, Manahawkin NJ 08050

ZOOM INFO for PT SO Meetings

<https://us05web.zoom.us/j/83221460970?pwd=203SF7EQ00Hc6Yk8RksCQUuIPnQYbZ.1>

Meeting ID: 832 2146 0970 Passcode: A2ZcLH

2023-2024 PT SO MEETING SCHEDULE (in-person at MATES & Zoom)

Thu 9/21/23 after Back to School Night ~7:45 pm	Tue 1/9/24 7:00 pm
Tue 11/14/23 7:00 pm	Tue 3/12/24 7:00 pm
ADDED MEETING	Tue 4/9/24 7:00 pm
Tue 12/12/23 7:00 pm with 50/50 drawing	Tue 5/7/24 7:00 pm (*on 1st Tue this month)

MATES PTSO Meeting Minutes

SEPTEMBER 21, 2023 / 7:50 PM / MULTIPURPOSE ROOM

Attendees: Lesley Reid, Patricia Wnek, Michele Guerriero, Laurie Nadler, Tara Church, Cathy McNaboe, Parents that attended Back-to-School Night.

1. Meeting Called to Order by Lesley Reid at 7:50 pm. Linda Ostapovich 2nd the motion.
2. Introduction of PTSO and Officers
 - Lesley Reid - Vice President
 - Patricia Wnek - Treasurer
 - Michele Guerriero - Secretary
3. About the PTSO. Lesley talked about what fundraisers the PTSO does and what the money raised from those fundraisers provides to the students. Equipment, supplies, trips, scholarships for graduating seniors, etc. Implored all intending the meeting to join and volunteer.
4. Approval of June minutes. Lesley approved the minutes, Cathy McNaboe 2nd the motion.
5. Treasurer's Report- Patricia Wnek. Total in account: \$14,137.70. Patricia said we are looking forward to fundraising to replenish the account. Spiritwear apparel sale currently going on as well as sales from Back-to-School Night PTSO table.
 - Show of hands to approve the Treasurer's report and reported list of expenditures. All approved.
6. Committees. Introduction of Committee Chairs.
 - Hospitality Chair - Laurie Nadler. Laurie spoke about Teacher Appreciation, End of Year School Picnic and Graduation. Asked if anyone was interested in volunteering. Sign up list available at the end of the meeting. Most of the hospitality volunteer work is needed at the end of the school year.
 - Scholarship Chair - Tara Church. Requested help from Freshman, Sophomore and Junior parents to help read PTSO Scholarship applications. Help is needed in the Spring.
 - Gift Auction Chair. Lesley - we are currently in need of a gift auction chair or a team effort. Hoping to have an in-person auction this year with tailgating in the parking lot after tickets are dropped so it doesn't get too crowded. Would like to do the auction sometime in April. Last year's co-chair (Monica) spoke more about the auction and how she helped in the past.
 - Fundraising
 - Lesley Reid spoke about Spiritwear. Changing for the seasons to keep things fresh. Online orders valid until 10/2/2023 then items will change for the winter months.
 - Dining Nights Out. Lesley Reid - First one being held 9/28 at all Tacoholics locations. 20% of your bill goes to MATES PTSO.
 - PuraVida Bracelets - Cathy McNaboe. Sold at Back to School night and in the cafeteria during school hours. MATES colors. \$8.00 each.
 - Thanksgiving Pies - Patricia Wnek. Order in October for Monday, November 20th pickup at the school.
 - 50/50 Holiday Cash Raffle - Lesley Reid. Tickets sold in November for December drawing.
 - Holiday Spiritwear - Lesley Reid. Online store will change in November items available for the Season. Makes great gifts for the Holidays.
 - ACT/SAT Prep. -by Patricia Wnek. Run by Ida Jones who could not be at the meeting. Great practice test for underclassmen.

- February Roller Skating Outing - Laurie Nadler. United Skates. Family outing for MATES students and their families. \$20pp includes skate rental, unlimited pizza and drink.
- Super 50/50 - Lesley Reid. Tickets sold in March & April to be pulled at May 7th drawing at the PTSO meeting.
- Spring Spiritwear - Lesley Reid. Online sales will run in March/April for May arrival. Will target Spring/Summer clothing. Shorts, sun shirts, etc.
- Mother's Day Crumb Cake Sale - Lesley Reid. Crumb cake sales delivered in time for Mother's Day.
- Senior Signs - Ida Jones. Big fundraiser at the end of the year. Signs line the graduation processional with kids names on the front and attending college on the back.
- Lesley Reid - Asked attendees if anyone had any new fundraising ideas? We are open to any and all ideas and support. Also looking for ideas for Family outings and parents night out activities.

7. New Business - Patricia Wnek. Came up with a budget of \$26,350 of funds "needed" for the year. This amount is broken out by fundraisers and will be adjusted by what we are able to bring in. Largely dependent on having an Auction as it is historically one of the biggest fundraisers.

- Proposed budget to be approved - show of hands to approve - All approved.
- Request from Mrs. Carroll in the amount of \$2925 for staff appreciation support. Mrs. Carroll likes to give gift cards to staff members when working events outside of school hours.
- Other new business - currently setting up a website - Michele Guerriero. All PTSO information, meeting dates and minutes will be available on the site. PTSO board will also be setting up a Sign-up Genius for events requesting help from parents and students.

8. Open Floor. No comments. Parents came up to Board member table and signed a list with contact info to offer help.

9. Motion to Adjourn - Patricia Wnek. Laurie Nadler 2nd the motion. 8:15pm

Notes

Laurie Nadler provided cookies and waters.

Action Items

1. Committee chairs needed.
2. Auction.

Next Meeting

Tuesday, November 14th at 7:00pm at MATES. Also available on Zoom.

ZOOM INFO for PTSO Meetings

<https://us05web.zoom.us/j/83221460970?pwd=203SF7EQ00Hc6Yk8RksCQUuIPnQYbZ.1>

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MATES PTSO

TREASURER'S REPORT - through Nov. 12, 2023 (For 11/14/23 PTSO MTG.)

Sept. 1-Nov. 12 2023 revenues include:

- \$1,535 membership income
- \$200 Dining nights out from Tacoholics 9/28/23
- \$112 Pura Vida bracelets fundraiser
- \$712 mixed stock proceeds from ornaments, tumblers, lanyards, wave tees income
- \$250 from Jan-July 2023 spiritwear proceeds
- \$2,310 pies gross income (net for this fundraiser will be \$649.08 total)
- \$126 other/additional donations
- \$2 interest income
- \$90 SAT/ACT income to date (ongoing-sign ups still available)

Sept.1-Nov. 12 2023 total income: \$ 4,890.19

Sept. 1-Nov. 12 2023 expenditures include:

- \$3,000 - 1st research program support payment (another \$3,000 pmt due Jan. 1)
- \$320 accounting subscription
- \$289.55 lanyards
- \$40 for 50/50 license fees
- \$50 PayPal fees
- \$863.46 pies deposit (1st pmt of 50%; additional half due in Nov)
- \$297 dry bags deposit (1st pmt of 50%; additional half due in Nov)

Sept.1-Nov. 12 2023 expenditures: \$ 4,360.21

Sept.1-Nov. 12 2023 net income: \$ 529.98

Previous period bank balances: Total 8/31/23 \$14,137.70

Sept. 1-Nov.12 2023 activity:

Operating account balance on 11/12/23	\$5,840.49
Games account balance on 11/12/23	\$7,017.52
Paypal account	\$ -

Total 11/12/23	\$12,858.01

Vote to accept Treasurer's Report

Upcoming invoices for payment approval in November and December 2023:

- \$863.46 for pies (pmt 2 of 2)
- \$297 dry bags deposit (2nd half 50% deposit)
- \$65 for ordering checks for checkbook
- \$350 for holiday staff luncheon

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SAT® Practice Test

Date: Saturday, 11/18

Time: 9:00 AM

ACT® Practice Test

Date: Saturday, 12/2

Time: 9:00 AM



Click [HERE](#) or Scan the QR Code to Register

You will receive a confirmation & further instructions upon registration.

Be confident on test day.

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For more information, contact Danielle Sweeney at Danielle.Sweeney@review.com

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Register at

https://docs.google.com/forms/d/e/1FAIpQLSezLIG4Y4lixUIIVNQNjMiEEhSwv24SE1cC0DKT_cTAsG6Mvg/viewform

Saturday 11/18/23, SAT virtual practice test opens and on Saturday 12/2/23, ACT practice test begins



MATES PTSO volunteers - general

Help with Thanksgiving Pies distribution - Mon 11/20/23

Date: 11/20/2023 (Monday, 6:00 AM - 7:15 AM EST)

Created By: MATES PTSO

11/20/2023 (Mon. 6:00AM - 7:15AM) - Drive from Ocean Gate to MATES

Pick up pies in Ocean Gate and drive to MATES

(1)

Room in your vehicle for about 60 boxed pies

11/20/2023 (Mon. 7:15AM - 8:30AM) - MATES kitchen

Sort & label pies orders

Name:

Email:

Dining Night Out-Save the Date Monday 12/6

Surf Taco®
Coastal Cuisine

Sign Up Genius link:

<https://www.signupgenius.com/go/10C0844A9A72EA2F9C43-46115912-help>



Win some cash in time for your holiday shopping!

MATES PTSO 50/50 Holiday Raffle

Check your mailbox! Tickets will be mailed home to MATES families.
Winner will be drawn at the December 12th PSTO meeting



www.MATESPTSO.net



www.facebook.com/groups/MATESPTSO



MATES Parents Teachers Students Organization (PTSO) Membership Form 2023 - 2024

Make a difference in your child's education. Join MATES PTSO today!

General membership is open to all MATES students, parents/guardians, staff, alumni, and MATES community members. PTSO membership benefits include:

- Full voting rights – one vote per member
- Ability to make motions, hold office, and participate in committees
- Updates regarding upcoming MATES and PTSO events
- The PTSO sponsors numerous scholarships for Seniors. Your donation and participation ensure a growing number of scholarship awards for our deserving students.

Annual membership dues: \$0

Suggested yearly family donation: \$20

Four-year suggested family donation: \$80

2023-2024 PTSO MEETING SCHEDULE [Zoom Link](#) Meeting ID: 832 2146 0970 Passcode: A2ZcLH

Thu 9/21/23 (right after Back to School Night) In-person at MATES & Zoom	Tue 3/12/24 7:00 pm at MATES & Zoom
Tue 11/14/23 7:00 pm at MATES & Zoom	Tue 4/9/24 7:00 pm at MATES & Zoom
ADDED Tue 12/12/23 7:00 pm at MATES & Zoom with 50/50 raffle drawing	Tue 5/7/24 7:00 pm In-person at MATES & Zoom (*on 1st Tue this month)
Tue 1/9/24 7:00 pm at MATES & Zoom	



(Online version of membership form with PayPal option at <https://tinyurl.com/matesptsomember> - Scan QR code)

PTSO MEMBERSHIP APPLICATION

Your time and talent are appreciated as a member of the PTSO. Please consider volunteering your skills and time if you are able. ☐ Yes, I'm interested in volunteering

Adult Name(s): _____

Adult 1 Email: _____ Adult 1 Cell: _____

Adult 2 Email: _____ Adult 2 Cell: _____

Student Name(s): _____ Class of ☐ 2024 ☐ 2025 ☐ 2026 ☐ 2027

Address: _____ City: _____ Zip: _____

Membership Type: ☐ Parent/guardian ☐ Staff ☐ Student ☐ Alumni ☐ MATES community member

Years Membership: ☐ 1 year ☐ 4 years

Membership donation for ____ # of people = _____

Additional donation (Thank You!) = _____

PAYMENT

☐ Check payable to "MATES PTSO" and send form and payment in with your student to turn in to the front office, or mail directly to MATES PTSO - 195 Cedar Bridge Road, Manahawkin, NJ 08050

-or-

☐ Online donation via PayPal at <https://bit.ly/matesfundraisers> (Marine Academy of Technology and Environmental Science/Parent Teacher Student Organization MATES PTSO)

*****For office use only*****

Date _____ Check # _____ Cash _____ PayPal _____ PTSO Initials _____